

GIANT Working Group Meeting

The GIANT Requirements Generation Working Group Meeting will be hosted by LinQuest from **0800 to 1600 MST on Thursday, 07 December 2023** at the offices of the LinQuest Corporation in Colorado Springs. All GIANT users are welcome to attend in person or by dial-in (unclassified portion only). Registration is required. A \$5.00 conference fee will be collected for in person attendees. Users are encouraged to present a short description (< ~15 min) of their new requirement requests for GIANT.

Maps and places of lodging close to the meeting facility will be sent with confirmation emails. In the case of inclement weather, please check the local news or call 719-333-6249 and follow the procedures of Air Force Academy for any delays and closures.

We **do** anticipate classified discussions and ask that you send your visit requests to our security office before you arrive (see *Action Items below for instructions*). Discussions will be up to the SECRET/NOFORN level. Discussions will also be held at the UNCLASSIFIED level Controlled Unclassified Information (CUI) including International Traffic in Arms Regulations (ITAR).

Actions Items for You:

1. RSVP: Please email the GIANT help desk giant@linquest.com (937-306-6076) to reserve your seat. Please specify whether you will be joining us in person or virtually. You will receive an e-mail confirmation with additional instructions.
2. Visit Authorization Request (VAR): A VAR is required for online and in person attendance. All requests should be submitted at least one week prior to the meeting. The preferred method for sending VRs is via DISS.
 - For DISS users, please use SMO code 3PYZ3-LinQuest Corporation-1. POC is Geneva Amaya (tel: 719-884-8437) and specify GIANT Meeting.
 - For non-DISS users, fax your VR to fax # 719-884-0672; Attn: Rianne Hessdoerfer (tel: 719-358-5820). POC is Geneva Amaya.
3. Submit a Presentation (optional): A presentation template will be included with the confirmation email. Electronic files should be in a Microsoft Office suite or PDF format. Unclassified presentations should be emailed to giant@linquest.com. Classified presentations should be mailed USPS to LinQuest Corporation, Attn: Geneva Amaya, P.O. Box 62431, Colorado Springs, CO 80962-2431. Please notify the GIANT helpdesk if mailing classified documents. All presentations must be received by 16 Nov 2023. If you wish to present electronic files in other formats, please submit them as far in advance as possible so we can perform any file conversions necessary to display your presentation.

Respectfully,
//Signed//
Ryan Thompson, 1st Lt, USAF
SSC/CGG, GIANT Model Manager

//Signed//
Geneva Amaya
GIANT Development Team